

What If I File My Own Taxes?

If you prepare your Ohio taxes yourself or use TurboTax, claiming your SGO credit is simple. When completing your Ohio return, just claim the **Scholarship Donation Credit** and keep your SGO receipt with your tax records.

Using TurboTax?

Enter your donation amount in the Ohio **“Person, Home, and Family Credits”** section under **“Scholarship Donation Credit.”**

TurboTax may ask for the SGO entity’s EIN and entity name. Please enter:

Entity Name: Cincinnati Hills Christian Academy

EIN: 31-1225392

These are different than federal tax breaks. You may be able to save some money if you can claim any of them. There might also be Ohio taxes that apply to you.

Personal, home and family credits

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Scholarship Donation Credit

To qualify for this credit, you must make a monetary donation to an eligible **Scholarship Granting Organization (SGO)**. The credit equals the **lesser of \$750 (for each taxpayer) or the total amount you donated to Certified Scholarship Granting Organizations (SGOs)** during the tax year.

Note: You may also include amounts donated by April 15, 2026. However, the same contribution cannot be used to claim the credit in two different tax years.

If you own an interest of a pass-through entity which made a monetary donation to an eligible SGO, you may also qualify for your proportionate or distributive share of this credit to the extent it does not exceed \$750 per investor.

[Contact Us](#)

Uploading Your SGO Contribution Receipt

When filing your Ohio return, you are not required to upload your SGO receipt. In some cases, however, the Ohio Department of Taxation may request a copy for verification. The upload process is quick and typically takes only a few minutes.

You may also choose to upload your receipt proactively, even if you have not received a request.

Upload Without an OH|TAX Account (Guest Upload)

If you do not have an Ohio Department of Taxation account, you can upload your receipt as a guest:

- Visit tax.ohio.gov/upload
 - Select **“Individual Income Tax and School District Income”**
 - Select **“W2 Form”**
 - Follow the prompts to verify your identity
 - Upload your SGO contribution receipt
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Upload Using an OH|TAX Online Account

If you already have an account (or wish to create one):

- Visit tax.ohio.gov/OHTAX
- Click **“Log in or Create an OHID Account”**
- Check **Important Notifications** for any verification requests
- Respond and upload your SGO receipt if requested